

# Enrolment for First Year

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## Important enrolment dates for First Year in the 2025 - 2026 academic year.

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Open Night (in-person event):

**Wed 18th Sept 2024 - ADMISSION BY TICKET ONLY**

Application Form will be available on the night and on the school website.

The school will accept completed Application Forms from:

**Tuesday 1st October 2024** (No Application Forms can be accepted before this date)

Closing date for accepting Application Forms for admission:

**16:00 on Tuesday 22nd October 2024**

Applicants will be notified in writing of the decision on their application. This will be sent by post on:

**Tuesday 5th November 2024**

Applicants must confirm acceptance of an offer of admission by:

**16:00 on Friday 15th November 2024**

Assessment Tests:

***Provisionally* Saturday 1st March 2025, 09:00 - 13:00 TBC**

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## How to Apply for a School Place in CBS Secondary School Kilkenny

If you are interested in applying for a place in CBS Secondary School Kilkenny for your son, then please read the information below.

It is important to know that the commencement of the Education (Admissions) Act 2018 has changed some aspects of applying to schools. **It is no longer possible to apply several years in advance.** A unique Application Form is produced each year and is available in late-September of the year PRIOR to the planned August of entry into second level school (ie. in September when your son has just commenced 6th Class of primary school).

# Application Process for Admission into First Year

## Admission Policy

Read the CBS Kilkenny Admission Policy. This policy outlines how the admission procedure works. It was formulated and ratified by the Board of Management, following consultation with the school partners. It has been approved by our trustees, the Edmund Rice Schools Trust (ERST). It is reviewed by the Board of Management on an annual basis.

## Open Night

This year, the Open Night will take place on **Wednesday Sept 18th 2024**.

## Annual Admission Notice and Application Form

1. The Annual Admission Notice gives **all relevant dates** for the full application process pertaining to Sixth Class students for admission to CBS Kilkenny the following year.
2. The Annual Admission Notice will be available on the school website not earlier than September 2nd 2024.
3. On **Wednesday Sept 18th 2024** CBS Secondary School Kilkenny will host an Open Night for prospective students (Sixth Class Only) and their parents.
4. The relevant Application Form for admission to **First Year Aug 2025** will be available at the Open Night on Wednesday 18th September 2024 or to download from the school website mid-September 2024 or by contacting the school office to have a copy posted to you.
5. Completed Application Forms will be accepted during the time period specified in the Admission Notice. Application Forms submitted after Tuesday October 22nd 2024 will be treated as late applications.
6. Completed Application Forms should be posted to: **Admissions, CBS Secondary School Kilkenny, James's St, Kilkenny R95 H985**.
7. Please note that the school office will acknowledge via email receipt of all applications to the email address provided in the Application Form.
8. If you do not receive an email acknowledgement within a couple of days, please contact the school office, **office@cbskilkenny.ie**. The school does not accept responsibility for Application Forms not received.
9. Note that Application Forms which were received in earlier years and NOT updated onto the **First Year Aug 2025** form are no longer valid.

## SUMMARY

### IMPORTANT DOCUMENTS FOR 1st YEAR APPLICANTS:

- **Admission Policy** (on school website)
- **Admission Notice** (with regard to admissions in **August 2025** will be posted on school website not before September 2nd 2024)
- Application Form for **August 2025** (available on school website mid September 2024)
- **BOMR1 Form**