

Meánscoil na mBráithre Críostaí, Cill Chainnigh
Christian Brothers Secondary School, Kilkenny.

Phone: 056 7721402

Fax: 056 7763652

email: office@cbskilkenny.ie



SUBJECT LEVELS POLICY Dec 2024

School Name:	Christian Brothers Secondary School, Kilkenny
School Address:	James's Street, Kilkenny
School Details:	CBS Kilkenny is a Voluntary Roman Catholic Secondary School under the Trusteeship and the Patronage of the Edmund Rice Schools Trust. The School is grant aided by the Department of Education and is a single sex (boys) school.
School Management:	The Board of Management of CBS Kilkenny is a statutory Board appointed pursuant to the provisions of the Education Act 1998.

Mission Statement

Inspired by its founder, CBS Kilkenny aims to provide Catholic education in the Edmund Rice tradition. The school endeavours to be a caring Christian Community which promotes to the best of its ability the personal, spiritual, physical and intellectual development of its students.

Ethos

As an Edmund Rice School, CBS Kilkenny seeks to promote the five key elements of an Edmund Rice School as espoused by the ERST Charter:

- Nurturing faith, Christian spirituality and Gospel-based values
- Promoting partnership in the school community
- Excelling in teaching and learning
- Creating a caring school community
- Inspiring transformational leadership.

CHILD PROTECTION

This policy has been reviewed in accordance with CBS Kilkenny Child Safeguarding Statement and in line with the Children First Act 2015 (and Addendum 2019) and the Child Protection Procedures for Primary and Post-Primary Schools - revised 2023.

WELLBEING

While renewing this policy, due consideration has been given to all aspects of the wellbeing of students at CBS Kilkenny and particularly to the Wellbeing School Improvement Plan (May 2018).

GDPR

General Data Protection Regulation came into force in May 2018, and this policy has been reviewed in accordance with best practice as detailed in this legislation.

SUBJECT LEVELS

In this policy the term “*parent*” refers to legal guardian also.

1. It is school policy that students work towards the highest level attainable in any particular subject.
2. The appropriate level for a student in a particular subject should be decided following communication between the student, teacher and parent.
3. A “Change of Level” form must always be completed through the school app. Consultation regarding the change of level should take place prior to the completion of the form:
 - Student first consults with class teacher, this can be initiated by the teacher, student or parent.
 - Student is directed to consult with relevant Year Head.
 - Student consults with Guidance Counsellor around implications of change of level where it is deemed necessary.
 - Parents complete Change of Level form through the school app. This is sent by the relevant Year Head and signed by parent.
 - Classlists@cbskilkenny.ie must be updated in a timely manner to reflect changes.
4. At Junior Cycle all 1st Year students take core subjects at common level for the duration of the academic year. Following exam results and consultation with class teachers, the students and parents are advised of their appropriate level. Where a student has chosen to sit ordinary level, parental consent is obtained through the Change of Level form on the school app. This is completed in September of 2nd Year in Maths and Irish. Due to the nature of the English curriculum at Junior Cycle

- mixed ability classes are maintained beyond 1st Year. Students' levels are consistently evaluated throughout the Junior Cycle programme in all core subjects.
5. At Senior Cycle, students' levels in core subjects are evaluated at the beginning of 5th Year, based on Transition Year results and Junior Cycle performance. Where a student has chosen to change from higher level to ordinary level in a core subject, parental consent is obtained through the Change of Level form on the school app. As appropriate, and outside of core subjects, higher level is the default for students at the beginning of 5th Year. Students' levels are consistently evaluated throughout the Leaving Certificate programme in all subjects.
 6. Junior Cycle Students must decide their levels for the state examinations in March of 3rd Year. The relevant State Exam Commission form must be completed in March coordinated by the designated teacher within CBS Kilkenny.
 7. Leaving Certificate students indicate their current subject levels on the State Exams Commission Candidate Portal early in 6th Year. This is coordinated by a designated teacher within CBS Kilkenny. Levels may change up to and including the day of the relevant Leaving Certificate examination. Any decision on subject level made in June is independent of any guidance and advice given by the subject teacher.

Approval

This policy has been approved by CBS Kilkenny Board of Management.

Signed: _____
Chairperson, Board of Management

Date: _____