

COLÁISTE NA MBRÁITHRE CRÍOSTAÍ

Cill Chainnigh R95TW0Y



CBC KILKENNY

Dunningstown Road, Kilkenny R95TW0Y
An Edmund Rice School

**CBC Kilkenny
Child Safeguarding**

Statement & Risk Assessment

Reviewed and Updated: Aug 2025 (change of DDLP)

Reviewed and Updated: Nov 2024

Reviewed and Updated: Oct 2023 (revised procedures)

Reviewed and Updated: Nov 2022

Reviewed and Updated: Nov 2021

Reviewed and Updated: Nov 2020

Reviewed and Updated: Nov 2019

Reviewed and Updated: Oct 2018

First Developed: 13 March 2018

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Coláiste na mBráithre Críostaí, Cill Chainnigh R95TW0Y

Introduction

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Reviewed and updated Nov 2021

Reviewed and updated Nov 2020

Reviewed and updated Nov 2019

Reviewed and updated Oct 2018

The Risk Assessment was originally compiled in January-March 2018.

CHILD SAFEGUARDING STATEMENT

CBC Kilkenny is a post-primary school providing post-primary education to pupils from First Year to Leaving Certificate Year.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post-Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of CBC Kilkenny has agreed the Child Safeguarding Statement set out in this document.

IMPORTANT NOTE: New procedures have been published in 2025. Training in this area is pending. Until this training is completed and at this time, this checklist continues to refer to the 2023 procedures.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is _____ **Tom Clarke** _____
- 3 The Deputy Designated Liaison Person (Deputy DLP) is _____ **Tomás de Buítléir** _____
- 4 The Relevant Person is _____ **Tom Clarke** _____
(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. This person can also be the DLP)
- 5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\)](#) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the gov.ie website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents Council and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

RISK ASSESSMENT

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, the following is the Written Risk Assessment of CBC Kilkenny.

1. List of school activities

Daily arrival and dismissal of students
Recreation breaks for students
Classroom teaching
One-to-one teaching
One-to-one counselling
Outdoor teaching activities
Sporting activities
School outings
School trips involving overnight stay
School trips involving foreign travel
Use of toilet / changing / shower areas in schools
Annual Sports Day
Fundraising events involving students
Use of off-site facilities for school activities
School transport arrangements including use of bus escorts
Care of children with special educational needs, including intimate care where needed
All forms of communication between staff and students
Administration of Medicine
Administration of First Aid
Curricular provision in respect of SPHE, RSE, etc
Prevention and dealing with bullying amongst students
Use of external personnel to supplement curriculum
Use of external personnel to support sports and other extracurricular activities
Care of students with specific vulnerabilities / needs such as: • Students from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Students perceived to be LGBT • Students of minority religious faiths • Children in care
Recruitment of school personnel including - • Teachers/SNAs • Caretaker/Secretary/Cleaners
External Tutors/Guest Speakers
Volunteers/Parents in school activities
Visitors/contractors present in school during school hours

Visitors/contractors present during after school activities
Use of Information and Communication Technology by students in school
Application of sanctions under the school's Code of Behaviour including detention of students, confiscation of phones etc.
Students participating in work experience in the school
Students from the school participating in work experience elsewhere
Student teachers undertaking training placement in school
Use of video / photography / other media to record school events
After school use of school premises by other organisations
Use of the school premises by other organisations during school day
Evening study
TY students some years carry out "Digital Workshops for the elderly" off school premises
TY students in separate premises
All students using local sports grounds for outdoor PE
Students involved in remote teaching and learning.

2. The school has identified the following risk of harm in respect of its activities -

Risk of harm not being recognised by school personnel
Risk of harm not being reported properly and promptly by school personnel
Risk of child being harmed in the school by a member of school personnel
Risk of child being harmed / bullied by another child
Risk of harm due to inadequate supervision of children at school / while attending out of school activities
Risk of harm due to inappropriate relationship/communications between child and another child or adult
Risk of harm to children with SEN who have particular vulnerabilities
Risk of child being harmed in the school by volunteer or visitor to the school
Risk of harm to child while a child is receiving intimate care
Risk of harm caused by member of school personnel communicating with students in appropriate manner via social media, texting, digital device or other manner
Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school.

3. The school has the following procedures in place to address the risks of harm identified in this assessment -

All school personnel are provided with a copy of the school's Child Safeguarding Statement & Risk Assessment.

The Child Protection Procedures for Primary and Post-Primary Schools (revised 2023) are made available to all school personnel.

School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools (revised 2023) and all registered teaching staff are required to adhere to the Children First Act 2015.

All staff members complete PDST e-training.

The school maintains records of staff training.

The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools.

The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting.

The school complies with the agreed disciplinary procedures for teaching staff.

The school has in place a Code of Behaviour for students.

Teaching Staff are bound by the Code of Professional Conduct of The Teaching Council

The school has in place a policy for visiting speakers.

The school has a Special Educational Needs policy.

The school has in place a policy and clear procedures in respect of school tours and trips.

The school has in place an ICT Acceptable Usage policy.

The school has in place Teaching Staff Induction Policy

The school has in place a policy for One to One Teaching.

The school has in place a policy for Employment of External Staff

The school has in place a policy for Remote Teaching and Learning

The school has in place a policy for Student Teacher Placement

The school has in place a policy for Administration of First Aid

The school has in place a policy for Administration of Medication

The school has in place a policy for Supervision

Mobile phone usage must be in accordance with the Anti-Bullying Policy, Acceptable Usage Policy and Code of Behaviour.

The school implements in full the SPHE / RSE curriculum

The school will implement in full the Wellbeing Programme at Junior Cycle.

TY students are some years involved in "Digital Workshops for the elderly" off school premises and undergo Child Safety training.

Enhanced supervision arrangements on new premises.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement & Risk Assessment was reviewed by the Board of Management on 18/8/2025

Signed: 
Chairperson of Board of Management

Date: 18/8/25

Signed: Tom Clarke
Principal/Secretary to the Board of Management

Date: 18/8/25